

Draft: CAI Policy on Paying Expenses to Players Representing Ireland

1. This document sets out the CAI's policy on making a contribution to paying expenses to Irish qualified croquet players when playing in international or representative matches. Note that this policy depends on the financial position of the CAI, and may be reviewed in the light of this.
2. Request for the payment of a contribution to expenses necessarily incurred should be made by email to the CAI Treasurer. Requests should be made within 2 months of the event taking place. The request must be supported by appropriate receipts/documentation. The Treasurer will seek the approval of the Secretary and Chair before approving a payment.
3. Eligible expenditure includes travel and accommodation but not food and drink.
4. The contribution paid by the CAI will be 75% for full representative events such as Home Internationals and WCF events, and 50% for non-full international events such as the McWeeney and Appleton Trophies.
5. When one member of a Team incurs expenditure on behalf of the Team, for instance on car hire of taxi, 100% of this cost may be re-imbursed. Team members should endeavour to share car hire and taxis whenever possible.
6. The maximum contribution made by the CAI for events taking place in Europe will be €1,000 and for events outside Europe €2,000. This maximum will be increased for events which last longer than 4 days to €1,500 and €3,000 respectively.
7. In exceptional circumstances payments above these levels may be approved, but the individual must seek approval before incurring the expenditure.
8. When a bursary has been agreed for an individual, and the bursary includes payment for expenses related to attending international representative events, the individual shall not be eligible for the expenses outlined above.

CAI Council

10 August 2023